

**Minutes of Land Use, Parks and Environment (LUPE) Committee**  
**Tuesday, October 6, 2015**

Chair Jaske called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

**Committee Present:** Supervisors Pauline Jaske, Eric Highum, Jim Batzko, Bill Mitchell, Keith Hammitt, Jennifer Grant, Tom Schellinger.

**Also Present:** Legislative Policy Advisor Sarah Spaeth, Parks and Land Use Director Dale Shaver, Planning and Zoning Manager Jason Fruth, Programs and Projects Analyst Windy Jicha, Park System Manager David Burch, Budget Management Specialist Bill Duckwitz, Register of Deeds Jim Behrend, Deputy Register of Deeds Beth Zimmermann, Senior Financial Analyst Rob Dunn, Senior Financial Analyst Steve Trimborn, Citizen Ron Keating, Supervisor Kathleen Cummings, Solid Waste Supervisor Rebecca Mattano, Park System Manager Duane Grimm, Land Information Systems Manager Don Dittmar, Environmental Health Supervisor Sarah Ward, Senior Financial Analyst Clara Daniels.

**Approve Minutes of September 15, 2015**

Motion: Batzko moved, Hammitt second, to approve the minutes of September 15, 2015. Motion carried 7-0.

**Executive Committee Report of September 28 and October 5, 2015**

Jaske reported that at the September 28 and October 5 meetings, the committee:

- Review of UW-Extension, library, county board and non-departmental budgets and capital projects
- Considered sale values of foreclosed properties
- Report on supervisors' experiences at the Wisconsin Counties Association annual conference.

**Correspondence**

Letter from Village of Hartland to Dale Shaver regarding County Trunk Highway KE.

**Future Meeting Dates**

October 20 and November 17, 2015

**Legislative Update**

Spaeth updated the committee on bills relating to library system board membership, shoreland zoning changes and nonviolent juvenile offenders.

**Public Comment**

Keating spoke in favor of keeping the Moor Downs Golf Course intact and wondered why golf course signs had been removed. Cummings spoke against recent county action to remove Moor Downs Golf Course signs.

**Discuss and Consider the 2016 Operating Budget for the Register of Deeds (ROD)**

Dunn, Behrend and Zimmermann reviewed the ROD budget are outlined in the proposed 2016 budget.

In regards to Mitchell's questions about objective 1 on page 232, Behrend explained how documents are recorded and returned, and how new computer software has increased efficiencies. Behrend said he is comfortable with the goals associated with this performance measure.

In response to Jaske's questions, Zimmermann said changes to state laws will allow the department to begin selling divorce records in 2016. Dunn said a position was eliminated from the ROD cashing program.

Personnel cost reductions in the real estate program are related to staff changes to health insurance selections.

Motion: Hammitt moved, Mitchell second, to approve the 2016 ROD operating budget. Motion carried 7-0.

**Discuss and Consider the 2016 Operating Budget for the Department of Parks and Land Use (PLU)**

Shaver responded to public comments related to Moor Downs Golf Course signage and said the golf course will remain open in 2016 but experience budget reductions. Shaver presented the PLU budget as outlined in the 2016 executive budget highlighting significant changes.

Jaske asked is the PLU staff as lean as possible? Shaver reviewed staff changes implemented over the last ten years to streamline processes and increase efficiencies. Shaver expects additional staff changes and efficiencies in the future.

In response to Mitchell's question, Shaver said the swim-at-your-own-risk lake policies at Mukwonago, Minooka and Nagawaukee Parks will continue in 2016. The department will investigate a policy to provide lifeguards for large park events.

In response to Jaske's question, Shaver said PLU will begin charging 4H programs for Exposition Center rental in 2016.

In response to Batko's question, Shaver said the Huber Workforce Initiative Program may be affected as more alternatives to incarceration are implemented.

In response to Jaske's question regarding moving the administration of the HOME Investment Partnership Program to another county, Shaver said he is comfortable with Waukesha County managing the program and "would not cast the program onto a county that has not managed the program before."

Shaver answered Grant's questions regarding landfills, landfill revenues and revenue allocation and the Tarmann Fund and said the county is careful about using landfill monies which can fluctuate wildly year to year for ongoing operating expenses. Grant said her preference is for money to go back to taxpayers whenever possible.

Shaver and Dittmar responded to Jaske's question about how the Land Information System (LIS) acquires and maintains data and revenues.

Motion: Hammitt moved, Mitchell second, to approve the 2016 department of parks and land use. Motion carried 7-0.

Motion: Hammitt moved, Batzko second, to adjourn the meeting at 11:55 a.m. Motion carried 7-0.

Respectfully submitted,

Jim Batzko  
Secretary